



Presentation Proposal

DUE By Friday, August 18th, 2023

RMAPIA Seminar planners are seeking ***presentation proposals*** for our upcoming seminars.

RMAPIA will give preference to presentations that:

- Are relevant to the broadest range of a public adjuster audience.
- Strengthen participants' knowledge, skills and abilities in handling property claims of all varieties.
- Meet state requirements for continuing education credits.
- Reflect current events and trends in the industry.
- Reframe old (but still useful) information in new and interesting ways.
- Are completed according to directions and submitted on time.

Reminder: State insurance agencies offer credits for presentations about the **technical** aspects of public adjusting, including:

- Public adjusting best practices
- Laws and/or regulations
- Consumer protection
- Ethics
- Business management (specifically related to adjusting losses)

Topics of Interest

Potential speakers are welcome to submit their own topic ideas. The list below includes suggestions from participant surveys, conference committees, and current events (in no particular order):

- The next new thing – new or improved technology that's coming our way
- Trends in carrier practices and implications for consumers
- Unusual ethics questions/challenges
- Distinguishing new hail damage from old
- What constitutes a good engineering report?
- Content limits for fire claims
- Water damage (identify source/category, moisture mapping, microbial testing, abatement protocols, etc.)
- Mold protocols & clearance tests
- Fighting fraud to protect policyholders
- National trends – what's happening around the country that could impact PAs in our states

- Hail/wind damage – how to identify physical damage to roofing materials as well as ancillary damages to property other than the roof
- Estimating, scoping, inspection protocols (basic info)
- Commercial lease navigation
- Glass, window & glazing evaluations
- Asbestos testing, protocols and abatement (coverage implications)

A proposal form attached. Please answer all questions. If you have questions or need more information, send email to director@RMAPIA.com or call 720-210-8556.

Thank you,
Jennifer Stalcup, Executive Director
720-210-8556
jen@RMAPIA.com



Presentation Proposal

Thank you for your interest in speaking at the Rocky Mountain Association of Public Insurance Adjusters conference. *RMAPIA strives for a meaningful education experience that reflects the interests of our members beyond merely satisfying continuing education requirements.*

Who is the primary contact for this proposal?

First Name _____ Last Name _____

Title _____ Company _____

Phone _____ Email _____

PROPOSAL AGREEMENT

- By submitting this proposal, I am making a professional commitment to present at the RMAPIA Seminar. If I become unable to present for any reason, I will contact RMAPIA **immediately** via email to director@RMAPIA.com.
- I understand that **I will not receive any pay or reimbursement** for any expenses.
- If accepted, I understand that RMAPIA will schedule my presentation according to what is best for the attendees. **RMAPIA will try—but cannot commit—to fulfill special scheduling requests.**
- I understand that if I wish to attend any seminar sessions or events, I must register for the seminar. **Speakers do not receive a complimentary registration.**
- I affirm that this proposal is focused on education and information for public adjusters and **is not intended to sell or promote products or services.**
- I understand that only RMAPIA reserves the right to record and post my presentation to the Members Only section of the RMAPIA website.
- I agree to provide all requested information for my proposal and understand **incomplete proposals will not be considered by reviewers.**
- If accepted, I will prepare my presentation to the best of my ability; complete the timed outline and I understand I am RMAPIA's primary contact for this presentation and I will coordinate with other speakers (if any) to ensure they have all necessary information.
- For virtual classes, I agree to participate in a Zoom webinar practice session in advance of the presentation.

Signature _____ Date _____



PRESENTATION PROPOSAL

IMPORTANT: Please complete the timed outline blank and instructor application form on the following pages. They conform to state insurance agency requirements for a CE credit session. Proposals that don't adhere to the format will be returned to the sender and will not be included in the selection process (unless they are resubmitted before the deadline). *Call or send email to director@RMAPIA.com if you have questions or need samples of successful submissions.*

Presentation Title:

Continuing Education Category: Select the category that best describes your presentation.

- | | |
|--|---|
| <input type="checkbox"/> Technical aspects of public adjusting | <input type="checkbox"/> Ethics |
| <input type="checkbox"/> Laws and/or regulations | <input type="checkbox"/> Management of insurance firm |
| <input type="checkbox"/> Consumer protection | <input type="checkbox"/> Other _____ |

What knowledge, skills, and abilities are licensed PAs expected to gain through completion of this course?

How will the session be presented? (e.g., panel presentation, one speaker with slides/handouts, audience participation, etc.)

Audiovisual Needs

- | | |
|--|---|
| <input type="checkbox"/> LCD Projector (project laptop screen) | <input type="checkbox"/> Internet connection |
| <input type="checkbox"/> PC Audio (amplify sound from your laptop) | <input type="checkbox"/> Flipchart & markers) |
| <input type="checkbox"/> Tabletop or podium microphone(s) _____ | <input type="checkbox"/> Whiteboard |
| <input type="checkbox"/> Lapel microphone(s) _____ | <input type="checkbox"/> Other |
| <input type="checkbox"/> Laptop | |

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CONTINUING EDUCATION INSTRUCTOR APPLICATION FORM

Provider: Rocky Mountain Association of Public Insurance Adjusters -Provider #: 800880900

FOR EACH SPEAKER: Answers to ALL questions are required by state departments of insurance.

Name: _____

Date of Birth: _____

Home Address: _____

Company: _____

Position / Title: _____

Business Address: _____

Email: _____

Phone: _____

License # (if applicable): _____

License type: (if applicable): _____

State: _____

Other significant experience: _____

Highest level of education: Some high school High school or equivalent Vocational
 Some college Associate Degree Bachelor's Degree
 Master's Degree Doctorate

Check all that are relevant: A college degree from an accredited institution of higher learning with a major in insurance.
 A professional designation of CLU or CPCU or similar designation from an industry association.
 Three or more years practical experience in the subject matter being taught or monitored.

Other: Have you ever been an instructor in Colorado? Yes No
Have you ever held an insurance license in Colorado? Yes No

Brief biography:
Do not attach resume

Have you or any firm you have been affiliated with ever had an administrative action taken against you that resulted in a suspended or revoked license? Yes No

If yes, **attach a detailed narrative along with documentation** relevant to the administrative action.

Signature _____ Date _____

BIO FOR EACH SPEAKER: 150 words or less on this form. DO NOT attach a resume.

Timed Outline

PLEASE READ: The timed outline is what we submit to state insurance agencies to convince reviewers this is a CE-worthy presentation.

- Presentations must be a MINIMUM of 50 minutes (60 is preferred) to qualify for one (1) CE credit.
- It's important to give enough information in points/subpoints that reviewers can see **why the topic is important** and **how it relates to public adjusters** in conducting their work.
- If you are using case studies, field experience, lawsuits, court rulings, etc., **include citations/specifics**.
- Don't include more than five (5) minutes for Q&A. It may go longer in the session, but reviewers typically won't approve outlines with more.

Introduction:

minutes

1. Main Point:

minutes

- a) Subpoint
- b) Subpoint
- c) Etc.

2. Main Point:

minutes

- a) Subpoint
- b) Subpoint
- c) Etc.

3. And so on...

minutes

- a) Subpoint
- b) Subpoint
- c) Etc.

Return proposal & timed outline to: director@RMAPIA.com

Deadline for submission is Friday, August 18th, 2023